



TRIPURA STATE POLLUTION CONTROL BOARD

(A Govt. of Tripura Organisation)

No.F.6 (4)/TSPCB/S/ 6364-75

May 27, 2017

Notice Inviting Tender

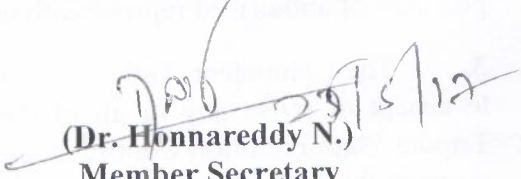
Separate sealed Tenders are invited from the interested owners of vehicle having valid registration with commercial permit for hiring of 3 (three) **Maruti Omni** in the Tripura State Pollution Control Board for 3 Zonal Offices and Laboratories at Amabasa, Kumarghat & Udaipur.

2. The last date for submission of sealed Tender to the Tripura State Pollution Control Board at Parivesh Bhawan, Pandit Nehru Complex, Gorkhabasti, Agartala is **15/06/2017** upto **3:00 p.m.** The Tender will be opened on the same day i.e. on **15/06/2017 at 3:30 p.m.** in the presence of authorized representative(s) of tenderer.
3. The Competent Authority of the Tripura State Pollution Control Board has full right to accept or reject any or all of the tenders received without assigning any reasons. The Tripura State Pollution Control Board does not bind himself to accept the lowest tender and reserves the right to reject any or all of the tenders received, if the prescribed conditions are not fulfilled or incomplete in any respect without assigning any reasons. No correspondence shall be entertained in this regard.
4. All entries in the Tender Forms should be legible and filled clearly. If the space for furnishing information is insufficient, a separate sheet duly signed by the authorized signatory may be attached. No overwriting or cutting is permitted. In such case, the tender shall be summarily rejected.
5. The Tender document and all other requisite documents should be submitted in a sealed cover. The participating person/ vehicle owners are requested to enclose the photocopies of the following documents as per the order given below along with the Quoted Rate for consideration.
 - a. Duly filled and signed in Tender **Form-I**.
 - b. Copy of Registration Certificate
 - c. Copy of PAN Card
 - d. Copy of valid Certificate of Insurance
 - e. Copy of valid Pollution under Control Certificate.
 - f. Copy of IT Return filed in the last year, if any.
6. The interested person/vehicle's owners can submit the tender documents complete in all respects along with Earnest Money Deposit (EMD) of Rs.1000/- (Rupees one thousand) only by Demand Draft in **Form-2** in favour of Member Secretary, Tripura State Pollution Control Board payable at Agartala and other requisite documents by **15/06/2017 at 3:00 p.m.** Please note that the tenders shall not be entertained after this deadline under any circumstances.

Contd. P/2

7. The sealed cover containing complete tender documents can also be submitted in the 3 Zonal Offices of Tripura State Pollution Control Board located at Amabasa, Kumarghat & Udaipur addressed to the Member Secretary, Tripura State Pollution Control Board. The sealed cover should be subscribed properly as "**Quotation for Hiring of Maruti Omni for Zonal Offices**". Please note that the last date for submission of sealed Tender to the 3 Zonal Offices at Amabasa, Kumarghat & Udaipur is **14/06/2017 upto 4 p.m.**

8. Detailed information regarding submission of complete Tender is available in the office of the Tripura State Pollution Control Board at Parivesh Bhawan, P. N. Complex, Gorkhabasti, Agartala, Tripura West during office hours between **11 a.m. to 4.00 p.m.**


(Dr. Honnareddy N.)

Member Secretary

Tripura State Pollution Control Board

Copy to:

1. Chairman, Tripura State Pollution Control Board for kind information.
2. Head of Office & DDO, Tripura State Pollution Control Board for necessary action.
3. Scientific Officer, Department of Science, Technology & Environment, Udaipur/Ambassa/Kumarghat is requested to display the NIT of TSPCB in the Notice Board of in their respective offices.
4. JEE/JS, CZOL, Ambassa /SZOL, Udaipur /NZOL, Kumarghat for necessary action.
5. Accountant, Tripura State Pollution Control Board for necessary action.
6. Cashier, Tripura State Pollution Control Board for necessary action.
7. Notice Board.
8. No.F.4(1)/TSPCB/

TERMS AND CONDITIONS OF CONTRACT

1. The contract shall be for a period of 1 (one) year and shall be terminated by this Office owing to deficiency of service. The contract may be extended for a further period of one year subject to approval of the Competent Authority.
2. The contract shall automatically expire on the completion of one year from the date of award of contract, unless extended further by the mutual consent of vehicle's owner and this Office.
3. The contract may be extended, on the same terms and conditions or with some addition / deletion / modification, for a further specific period mutually agreed upon between the vehicle's owner and Tripura State Pollution Control Board.
4. The Maruti Van should be in good running conditions and not have been purchased before March (Mention the name of the Month), 2010 (Mention the year considering that the vehicle should not be more than four years old as on the date/month of inviting this quotations).
5. Kilometer reading will be noted at the time of reporting and at the time of released.
6. A driver having valid driving license should be placed with the vehicle and all expenditures of the driver should be borne by the owner.
7. Basic accessories, fuel, lubricants, dusters and the proper maintenance of the vehicle should be the responsibility of the owner.
8. The vehicle should be normally used from 9:30 AM to 5:30 PM during working days, but in case of requirement, the vehicle may be used beyond normal duty hours even during holidays for which no extra payment except the normal detention & running charges will be given.
9. The vehicles would be used for journey to any place within the State of Tripura.
10. For duties beyond 8 hours over time @ Rs. 10 /- per hour may be allowed subject to maximum of Rs. 40 /- per day.
11. Any breakdown, accident, defects etc. will have to be attended and to be repaired by the owner at his own cost and risk. Alternate arrangement shall also have to be made with vehicle of similar quantity and standard during the outage period of the hired vehicle.
12. In case of withdrawal of the vehicle from the owner's side 30 days prior intimation is to be given.
13. All the expenditure for driver will have to be borne by the owner.



14. The Tax Deduction at Source (TDS) shall be deducted from the bill while payment as per the provisions of the Income Tax Department, as amended from time to time and a certificate to this effect shall be provided to the owner by this Office.
15. T-Vat/GST as applicable, be deducted from the bill while payment.
16. No additional claim will be accepted for out station journey and halt(s).
17. The Member Secretary, TSPCB reserves the right to accept or reject any of the quotation without assigning any reason thereof.
18. The successful tenderer shall have to execute an agreement on stamp paper to the value of Rs.100/- (to be paid by the tenderer) with the Tripura State Pollution Control Board within 15 days of the receipt of intimation of acceptance of the tenderer by him. The specimen form of agreement bond will be supplied by this office.
19. The Tripura State Pollution Control Board reserves right to terminate the contract during initial period also after giving a week's notice. The tenderer will not be entitled for any compensation whatsoever in respect of such termination.


(Dr. Honnareddy N.)

Member Secretary

Tripura State Pollution Control Board

FORM -1

To
The Member Secretary
Tripura State Pollution Control Board
Parivesh Bhawan, P. N. Complex
Gurkhabasti, Agartala
Tripura West

Sub: Quotation for hiring of vehicle Office of the Central/ North/ South Zonal Office & Laboratory Ambassa/Kumarghat/ Udaipur -reg .

Sir,

In response to your Notice Inviting Tender No.F.6(4)/TSPCB/S/6364-75 dated May 27, 2017, I, Sriof.....owner of Maruti Omni having valid Registration No..... hereby quoted the Monthly Ceiling Rate, Detention Charge & Rate Per Km. Run for the purpose of deploying of Maruti Omni to the Office of the Central/ North/ South Zonal Office & Laboratory Ambassa/Kumarghat/ Udaipur of the Tripura State Pollution Control Board-

Type of Vehicle	Detention Charge per Day	Rate Per Km. Run	Monthly ceiling rate
Maruti Omni			

2. The above mentioned rate is inclusive all taxes i.e.T-VAT, TDS etc.

Yours faithfully;

Signature of vehicle owner

FORM-2

**To
The Member Secretary
Tripura State Pollution Control Board
Parivesh Bhawan, P. N. Complex
Gurkhabasti, Agartala
Tripura West**

Sir,

I/We enclose herewith a Demand Draft bearing Sl.No.dated..... amounting to Rs.1000/- (Rupees one thousand) only in favour of Member Secretary, Tripura State Pollution Control Board payable at Agartala being the Earnest Money Deposit.

I/We bind myself/ourselves to the conditions prescribed in the Tender Form.

I/We the Tenderers agree to have the Earnest Money forfeited by the Tripura State Pollution Control in case of my/our failure in full or part to undertake the contract upon the acceptance of this Tender.

Signature:

Registration No:

Address: